paper GUIDELINES - IDIMT CONFERENCE

The proceedings of the conference will be published by Trauner Verlag Linz with an ISBN-number and DOI.

Draft versions will be blindly reviewed by at least two Program Committee members or other peer-reviewers!

Review comments and recommendations are to be incorporated into the final paper.

These instructions serve also as sample pages and can be found on the IDIMT homepage ([www.idimt.org](http://www.idimt.org)).

For further questions contact the Antonin Pavlicek (antonin.pavlicek@vse.cz) or Lea Nedomova (nedomova@vse.cz).

The following instructions should be followed as closely as possible.

**General**

Papers should be **6–8 pages** long **including** abstract, acknowledgments, appendix and references!

Any additional page could be charged extra € 50 conference fee.

The language should be English (UK).

Please, DO NOT write the information about author(s). This proposal will be submitted to the blind review!!! Author identification will be requested for CAMERA READY version of accepted papers.

The required format for camera ready version of articles is MS OFFICE WORD **.docx**

You are responsible for the spell checking and proofreading of your manuscript. It will be reproduced for the conference proceedings without any change. Technically unsuitable papers can get TECHNICAL REJECTION – if not finished in time.

**Layout and samples**

Please keep to the following printing area: European A4 size paper 21,0 cm by 29,7 cm / 8,27 inch by 11,69 inch). Margins should be: left and right margin: 2 cm (0,78 inch), top margin: 3 cm (1,18 inch); bottom margin 2,5 cm (0,98 inch).

If you have to use any other paper size, make sure your text fits into a frame of 17 cm (6,7 inch) by 24,2 cm/ (9,5 inch) cantered on the page.

The text should always be justified. Paragraphs should not be indented. Normal text is single-spaced. Use the available **IDIMT\_styles** based on the TIMES NEW ROMAN font.

Your paper should not show printed page numbers; they are inserted by the volume editor. There should be no running headlines.

Use no more than three levels of headings, preferably just two.

Do **not use automatic** numbering for chapter headings and table and figure captions.

Use *italic* to emphasize words in running text. Bold type and underlining should be avoided.

Try to avoid footnotes.

TITLE (IDIMT\_Title style)

Name Surname (IDIMT\_Author style)

Affiliation University of  
Faculty of  
username@vse.cz (IDIMT Affiliation and e-mail style)

DOI: 10-35011/IDIMT-2024- (IDIMT\_DOI style)

Keywords (IDIMT\_Keywords-Abstract\_Heading style)

keyword 1; keyword 2; keyword 3 (insert three to six pertinent keywords specific to the article separated by semicolon; all keywords are written in lowercase except for proper nouns or internationally known abbreviations;(IDIMT\_Keywords-Abstrakt\_text style)

Abstract (IDIMT\_Keywords-Abstract\_Heading style)

Insert a single paragraph abstract of 150-200 words. For research articles, abstracts should give a pertinent overview of the work. We encourage authors to place the question addressed in a broad context and highlight the purpose of the study. Describe briefly the main methods or treatments applied. Summarize the article's main findings; and indicate the main conclusions or interpretations. The abstract has to be an objective representation of the article, it must not contain results which are not presented and substantiated in the main text. (IDIMT\_Keywords-Abstrakt\_text style)

1. First-level heading (IDIMT\_Heading 1 style)

Please note that each section has a corresponding style, which can be found in the ‘Styles’ menu of MS Word. Use please only listed predefined styles with “IDIMT” prefix and do not modify them. For regular paragraphs of text, use the predefined style IDIMT\_Normal Paragraf style. Do not use automatic numbering for chapter headings and table and figure captions.

2. Second-level heading (IDIMT\_Heading 2 style)

You can use bulleted or itemized list to explain a structure or give an item overview. Bulleted list example follows:

* First bullet,
* Second bullet,
* Third bullet, (IDIMT\_Bullet 1st)
* You can use the second level structure in a bulleted list in case of a structured problem but do not use more than two-level bulleted list.
* Bulleted list item can contain whole sentence(s). In this case an item should end by full stop instead of a comma. (IDIMT\_Bullet 2nd)
* The last bullet should end by a full stop.

The text continues here (IDIMT\_Normal Paragraf style).

Numbered list example follows:

1. First item,
2. Second item,
3. Third item, (IDIMT\_Numbered 1st)
4. You can use the second level structure in a bulleted list in case of structured problem but do not use more than two levels.
5. Numbered list item can contain whole sentence(s). In this case an item should end by full stop instead of a comma. (IDIMT\_Numbered 2nd)
6. The last item should end by a full stop.

The text continues here (IDIMT\_Normal Paragraf style).

3. Third-level heading (IDIMT\_Heading 3 style)

*Tables and figures* should be placed in the main text near to the first time they are cited. All figures and tables should be cited in the main text as Figure 1, Table 1, etc.

Use the table function, not spreadsheets, to make tables. Table captions should be placed above the tables (IDIMT\_Table caption style). Please indicate the source of the data after the table (IDIMT\_Table source style).

Table 1. Text related to the table

| Column 1 | Column 2 | Column 3 (IDIMT\_Table column style |
| --- | --- | --- |
| Table body | Table body | Table body (IDIMT\_Table body style) |
| Table body | Table body | Table body (IDIMT\_ Table body style) |

Source: (author)

Figures should be inserted into the manuscript and centered between the margins. A figure caption is always placed below the illustration (IDIMT\_Figure caption style). It is essential that all illustrations are clear and legible. Please check the readability of figures and their text when they are reduced to 77%! Please also make sure that the colour images will be legible in the black and white print of the proceedings.

Figure 1. Text related to the figure (IDIMT\_Figure caption style) Source: (author)

*Equations*

Displayed equations are centered and set on a separate line. Use the equation editor or MathType for equations. The equation must be readable! Please, use either the Equation editor (MS Word) or similar implicit equation writing feature of your typewriting software, or use a math-typing plugin you prefer. Equations should also be referenced in the text, centered and numbered continuously inside the parenthesis ( ) on the right of the equation (IDIMT\_Equation Number). An example of correct use of the preferred style follows.

An example of correct use of the preferred style follows.

|  |  |  |
| --- | --- | --- |
|  |  | (1) |

Equations style - IDIMT\_Equation style - TIMES NEW ROMAN 12 pt, 6 pt before, 6 pt after, centered.

Acknowledgement

In this section you can acknowledge any support given which is not covered by the author contribution. This may include administrative, technical, and foremostly financial support. Please add a grant title and number if applicable. IDIMT\_Acknowledgemnt style.

References

References should be listed alphabetically at the end of the contribution.

They should follow the APA style guide According to Jones (1998), "Students often had difficulty using APA style, especially when it was their first time" (p. 199). Jones (1998) found "students often had difficulty using APA style" (p. 199); …. She stated, "Students often ……try using APA style," but she did not offer an explanation as to why (Jones, 1998, p. 199).

The reference list looks as follows (IDIMT\_References style):

Hu, Y., Wood, J. F., Smith, V., & Westbrook, N. (2004). Friendships through IM: Examining the relationship between instant messaging and intimacy. Journal of Computer-Mediated Communication, 10(1), 38-48.

Tidwell, L. C., & Walther, J. B. (2002). Computer-mediated communication effects ondisclosure, impressions and interpersonal evaluations: Getting to know one another a bit at a time. Human Communication Research, 28(3), 317-348.

Underwood, H., & Findlay, B. (2004). Internet relationships and their impact on primary Computer Interaction, Idea Group Reference, Hershey, London, Melbourne, Singapore, 2006, ISBN 1-59140-562-9